CONFIDENTIAL APPLICATION

cavendish boyle ©

CONFIDENTIAL LEGAL APPOINTMENTS

Candidate Ref No:	
Position applied for:	
Job Ref No:	
Preferred location(s)	
Salary desired:	
Notice period/availability	
How flexible could this notice period be?	

PERSONAL DETAILS

Surname:	
Forenames (in full)	
Date of Birth:	
Nationality:	
Place of Birth:	
Marital Status:	
Children:	
Ages:	

Full postal address:

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Telephone numbers:

(discretion assured) .....

Home: .....

Business: ..... Extn: .....

Mobile: .....

Email: .....

EDUCATION AND QUALIFICATIONS:

Schools attended after age 14:

School: ..... From/to: .....

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Title of degree: (class obtained)

Other qualifications:

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No. of 'O' Levels/GCSE's:	

Subjects/grades of 'A' levels:

Subject:: ..... Grade: .....

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Name of Law School:	
Dates attended:	
Date finals passed:	
Name of University/college:	
Date of admission:	
Dates attended:	
Panel membership:	

EMPLOYMENT HISTORY

PRESENT OR LAST EMPLOYMENT

Employer's name

Employer's address:

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Date appointed/left:

Salary on joining £/current £

Reason for leaving:

Job description and responsibilities:

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PREVIOUS EMPLOYMENT

Employer's name

Employer's address:

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Date appointed/left:

Salary on joining £/leaving £

Reason for leaving:

Job description and responsibilities:

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PREVIOUS EMPLOYMENT

Employer's name

Employer's address:

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Date appointed/left:

Salary on joining £/leaving £

Reason for leaving:

Job description and responsibilities:

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PREVIOUS EMPLOYMENT

Employer's name

Employer's address:

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Date appointed/left:

Salary on joining £/leaving £

Reason for leaving:

Job description and responsibilities:

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PREVIOUS EXPERIENCE

Please give a summary of your practical legal experience to date:

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ADDITIONAL INFORMATION

No. of sick days in last 2 yrs?

Do you have a car? Yes ( ) No ( )

Do you have a clean licence? Yes ( ) No ( )

Do you smoke? Yes ( ) No ( )

Company car? Yes ( ) No ( )

Fluent in any language:

Do you smoke? Yes ( ) No ( )

Private car? Yes ( ) No ( )

Leisure interests, and any societies with which you are involved?

Any additional relevant skills?

Referees: Please give names, addresses and telephone numbers of two referees, one of whom should be a recent employer:

(No contact will be made before permission is obtained from you)

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How did you become aware of Cavendish Boyle?

Where would you look first for job opportunities? The Gazette ( ) Legal Week ( ) The Lawyer ( ) The Times ( ) Other ( )

I declare that the information provided herein is accurate. I enclose a photocopy of my current practising certificate.

Usual signature:

Date:

Send application form to: Cavendish Boyle, 17a Appleton Court, Calder Park, Wakefield, West Yorkshire, WF2 7AR

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